

Systems of Care Committee  
Meeting Minutes  
Tuesday, April 25, 2006

**Present:** Mary Dalton, Pete Surdock, Jannis Conselyea, Bob Peake, John Larson, Stephanie Leuhr, Dennis Bear Don't Walk, Christy Hill-Larson, Barb Hogg, Jani McCall, Mignon Waterman, Tim Lambert, Joan Cassidy, Jamie Smith, Melanie Martin-Dent, Deb Sanchez, Dennis Cox, Bob Runkel, Jim Fitzgerald, Natalee Barnes.

**Non Committee Members:** Christine Good Luck, Roberta Little Light, Ursula Bad Horse, Melanie Redman, Klarissa Jensen, Marsha Armstrong, Dan Ladd, Lois Steinbeck, Marilyn Daumiller, Kris Wilkinson, Dawn Smith, Karin Billings, Cyndi Erler, Rita Pickering, Sharon Odden, Novelene Martin, Walt Wagenhals, Jamie Stolte, Kari Tutwiler, Sandra Van Campen, Lynn Jennings, and Lorrie Biltoft. Youth Attendees: Tyler Steinbeck, Derek Hert, Anita Parkin (chaperone) and Grace Burton

Review of Minutes from January 24, 2006 meeting. Minutes Passed.

**Sharon Odden--The Indian Child and Family Conference in Portland:**

- ✓ Children's Mental Health Bureau sent Sharon and five tribal members representing Fort Belknap, Rocky Boy and Crow tribes.
- ✓ Blackfeet tribe had 17 people attend.
- ✓ Discussed use of traditional Native American healing method, paid by Medicaid.
- ✓ A number of tribes that had grants had programs for the kids beyond having youth on KMA.
- ✓ Montana's Blackfeet Nation has a web site requesting sponsorship for kids to be involved in activities. At this time there are 67 sponsors.
- ✓ John Mitchell and Dennis Bear Don't Walk attended sessions on matching and in-kind forms. Attendance at tribal councils meetings, fund raising, portions of rent for meeting rooms, feeds (pot lucks), can be used as match.
- ✓ In a discussion of goals with Becky Cornelius, it was decided that Havre, Rocky Boy, Fort Belknap and Chinook will form a joint KMA (to include NICWA for training and will include all state tribal leaders in training) and apply for an Implementation Grant.

**Work Group Reports**

Kari Tutwiler--Training/Social Marketing Work Group:

- ✓ Kari asked for input on whether the Training Work Plan was on track?
- ✓ Asked for input in prioritizing which conferences/health fairs the work group should focus on in terms of promoting SOC via literature booths.
  - Kari asked SOC members to "check mark" the most critical ones & add any others they may know of as well.
  - SOC has partnered with the Montana Mental Health Association on television and radio advertising that is being produced.
- ✓ May is National Children's Mental Health Awareness month.
- ✓ Billings KMA has partnered with the Billings Mental Health Center for their 14<sup>th</sup> Annual Clay Day. Children's Mental Health and Systems of Care display information will be available.

- ✓ Wolf Point is having a Children's Fair and has invited surrounding communities. Novelene will attend with display information including a color book from the SAMHSA web site for kids to color at the booth.

#### Training Work Plan:

- ✓ Work group has identified three core training needs. Requests approval from Committee to move forward with training identified.
  - Mignon Waterman moved that that training be held in a grant community as soon as possible after the Implementation Grants have been awarded. Jani McCall seconded. Motion passed.
- ✓ Additionally, the work group requested the Committee to submit the top three challenges (that our work group can address) to help further KMA participation. Requesting the same of the staff, reps from your agencies who are designated to serve at the local KMA level. Finally, asking to also identify any SOC – KMA strengths experienced that we can build upon. Requested approval that the work group move forward on the initiatives identified so far.
  - Mignon Waterman moved that the group move forward with initiatives. Pete Surdock seconded. Motion passed.

#### SOC Committee Suggestions:

- ❖ Develop a way for communities to stay in contact to continue momentum after KMA Summit.
- ❖ Utilize training people available through SAMHSA and TA Partnership.
- ❖ A forum for parents and youth to provide the committee with concerns.
- ❖ A list of communities that don't currently have participation
- ❖ A sub-group from Committee to attend KMA meetings and address issues in the communities.
- ❖ Chart a line of command; a parent having problems will know who to contact.
- ❖ Ask communities who is missing in their existing groups. Do they want a Summit or individualized help?
- ❖ State-level sister agencies need to have a commitment.
- ❖ Communities need to be able to leave training with an action plan.

#### Jamie Stolte--Evaluation:

- ✓ A basic overview of the evaluation will be discussed tomorrow, April 26 from 9 AM -Noon in the State Library's basement conference room.
- ✓ Decisions need to be made for training data collectors. Missoula and Billings are in the process of hiring Data collectors at this time.
- ✓ Need a decision on a timeline for training data collectors on the evaluation.
- ✓ Trying to fit the longitudinal study into community intake process. Need feedback by end of May.
- ✓ Need to develop additional information to be collected.
- ✓ Bach Harrison will help to develop the cultural competency survey.

#### Rita Pickering—Policy and Operations:

- ✓ MOU language was updated and reordered for readability.
- ✓ Pete has provided a copy to the department attorney.
- ✓ This is to be signed by department directors.

- ✓ Mary will submit with a cover letter from Joan.
- ✓ Would like comments back by May 4.

## **Mary Dalton**

### **Report from John Koch:**

- ✓ Letter from John regarding authority of the Committee under Montana Law.
  - Committee is attached to DPHHS for administrative purposes.
  - Committee's authority is limited to those permitted by statutes.
- ✓ Department is required to include Committee's budgetary requests to governor.
  - Governor will review, but is not required to include.
- ✓ A Sub-committee of Committee, non-agency members, was set to vote on lobbying.
  - State that they are members of SOC and are not agency employees.
  - If timelines are involved, conference calls can be set up.
  - Would like a list of any legislation that is up-coming that this group would be involved.
  - Mignon asked if the committee could show support for HIFA waiver.
    - Able to make a recommendation as a committee.

## **Pete Surdock**

### **Update on restructure of case management program:**

- ✓ As of July 1, 2006 any provider who meets the enrollment requirements may contract to provide case management.
- ✓ Families will be able to select case management provider.
- ✓ Looking at a basic service package for case management, additional units will need prior approval from a utilization review.
- ✓ The objective is moving families toward self-management.
- ✓ The utilization review would have a 24-hour response time and will possibly be done on-line.

### **Review of SED definition:**

- ✓ 70% of SED kids in the state are accessing Medicaid.
- ✓ There may be children receiving services under Medicaid that do not meet SED definition.
- ✓ In the utilization review each child will be assessed to see that they meet the SED definition.
- ✓ There is a work group meeting to discuss the SED definition.

### **Data base:**

- ✓ We are looking into a web based application to collect information that isn't already collected at this time.
- ✓ This would cost approximately \$45,000.
- ✓ Awaiting information from Bach Harrison before a decision is made.

## **Karin Billings:**

### **New RFP:**

- ✓ In the process of the grant RFP for a \$185K infrastructure building Implementation grant.
- ✓ There are five communities that are in the process of writing the grant.
- ✓ Goal was to have a granted KMA community in every region.

- ✓ Letters of intent have been received from Miles City, Cut Bank/Havre, Butte, Helena and Bozeman.
- ✓ The review team will consist of Karin Billings, Natalee Barnes, Penny Moon (or representative), Stephanie Leuhr, Kari Tutwiler and Jamie Stolte.

#### **Region IV SOC Conference in Denver:**

Books are available to SOC Committee members to borrow dealing with Systems of Care and transforming mental health services for children in general.

#### **Region IV SOC Conference in Orlando:**

- ✓ This is a mandatory meeting in July for Region IV SOC in Orlando Florida.
- ✓ Jamie, Kari and Karin will attend.
- ✓ Tim Lambert and Stephanie Leuhr are considering attending.
- ✓ This conference will talk a great deal about having parent and youth involved.
- ✓ There will be information on training and marketing.

#### **Other Business:**

##### **Jim Fitzgerald:**

- ✓ MHOAC expanded membership from 16-30. Among those added were three representatives from SAA in adult program.
- ✓ Need to have 51% family and community members.
- ✓ Three KMA representatives appointed. These need to be family members and are appointed by the KMAs.
- ✓ There are two vacancies.
- ✓ Field staff will forward recommendations to MHOAC for appointment.
- ✓ The advocacy committee at MHOAC requested an interim communication plan between all entities (KMAs, SAAs, LACs, etc.).
- ✓ Need to decide amongst ourselves what do we want other entities to know about SOC?
- ✓ MHOAC will be meeting again in May 17 and 18 with a summit in June.
- ✓ The Operations and Policy work group assigned a task group; Rita Pickering, Karin Billings and Jani McCall will join Jim.

##### **Certification of KMA's:**

- ✓ Before the grant was announced work was done on the KMA narrative.
- ✓ The Committee agreed that in order to access money from the Bureau a KMA needed to meet standards.
  - How do we decide if the KMA meets the standards?
  - How do we certify them?
    - This would be assigned to the SOC/KMA sub-committee.

##### **Insurance coverage for non-agency people in KMA:**

- ✓ KMAs are concerned that there is a level of liability in the decisions that they make.
- ✓ Mary will discuss this with DPHHS to get a legal opinion on this.
- ✓ Attorneys for DPHHS feel that legislation for this exists.

##### **Work Group Reports:**

##### **Operations and Policy:**

- ✓ Subgroup with MHOAC guidelines and ground rules

1. Look at modifying as a foundation.
2. Add components from SOC.
3. Bring draft to committee.
4. Send out to full group.

**Evaluation:**

- ✓ New communications plan to include teleconferences once per month.
- ✓ Set training time line for data collection agents
- ✓ Set agenda for work group meeting on April 26.

**Training/Social marketing:**

- ✓ Three or four core educational training items.
- ✓ Rather than planning a conference, have phone surveys to the KMA communities
  - Ask them how they best want the education/training systems to look.

**KMA Structure:**

- ✓ Discussed SED
  1. Don't put everyone in SED basket
  2. Prevention of negative outcomes, early interventions.
- ✓ Concept of graded funding
- ✓ Need for more training at local level.
- ✓ Work on How-To sheet.
- ✓ The high cost of out of state kids.
  1. Prevent kids from going into high cost areas without dollars.
  2. How money could return to KMA if child stays in communities.

**Public Comment:**

Cyndi Erler:

There is a need for funding for administrative coordinators in non-granted communities.

- Natalee Barnes suggested sending a formal request (budget, etc.) for the Youth Justice Council to consider if there is additional in their budget.
- Natalee will send a template to Karin Billings for regional officers to use for requests.

Next suggested training is a "Juvenile Justice Funding 101" at 9:00 AM, before the regular meeting.

Committee would like reports from KMA representatives as well as field staff.

Beginning July, meetings will be quarterly; 9-10 AM for training, regular meeting will be held 10 AM - 4 PM.

Next SOC Committee meeting will be Tuesday, July 25, 2006. (*Tentatively set at the MACO Building on Skyline Drive; this is subject to change*).